University of California, Berkeley

Financial Accounting and Controls

Natalie Garkusha
Interim Director

Plant Accounting and Analysis
Sandra Carnero
James Cooney
Hossai Necko
Victoria Wu

- Journal entry processing (including bank fees, all plant funds-related, depreciation)
- Account analysis and reconciliation (including cash, capital assets)
- Chart of account maintenance-plant
- CAAN maintenance
- Debt financing draws
- IRS declarations for external financing
- State capital appropriation claims
- Year-end financial reporting and schedules
- Financial statement external audit support
- Financial accounting analysis of third party capital transactions
- Campus support (gao@berkeley.edu and plantaccounting@berkeley.edu)

Reporting and Analysis
Sonali Wickramasinghe
Janet Hui
Leo Shevyakov
Joseph Wong

- Account analysis and reconciliation (including revenue/expense variation analysis)
- Chart of account maintenance-agency, current, loan
- Allocations (AFC, IDC on non C&G funds, STIP, UCRP Supplemental Assessment Interest)
- Billing (LBNL, International House, HHMI)
- Mapping to UCOP COA
- Special state appropriation claims
- Financial statement preparation
- Monthly and fiscal close coordination
- Year-end financial reporting and schedules
- Financial statement external audit support

Reconciliation and Analysis
Ariana Lightner
Candy Huang
Wendy Lam
Tammee Tan

- Account analysis and reconciliation (including payroll, loan, clearing accounts)
- UC Path project (certain GL-related business processes and interface)
- Central deptid analysis and monitoring
- Related organization and component unit analysis
- Financial accounting analysis of complex transactions (other than capital transactions)

Internal Controls, Compliance, and Reconciliation
Natalia Lau
Mario Estrella
Kay Patterson
Vacant

- Journal entry processing (including Intercampus, ITOF)
- Account analysis and reconciliation (including receivables, payables, intercampus, etc.)
- External audits reporting
- DFL/SAR controls monitoring
- Division certification and management rep coordination
- Unrelated business income tax and other tax related issues
- Financial statement external audit support and coordination
- Campus support (financialcontrol@berkeley.edu and itof@berkeley.edu)

Last updated: November 2018
University of California, Berkeley
Payroll Office

Delphine Regalia
Assistant Vice Chancellor and Controller

Systems & Projects
Crystal Parkinson

Pay Production & Foreign Tax Compliance
Debby Haskell

Pay Production/ Garnishments
Shanmee Yue
- Aaliyah Jones
Jill Lam
Bryana McBride
Vincent Samuel

Foreign Tax Compliance
Sofia Nekmal
- vacant-

Benefits & Accounting
Jerri Rausse

CalTime
Theron Ginn
Marvin Harris

Payroll/Personnel System (PPS)
Peyjen Lin
Kristina Ruiz

Pay Production/ Garnishments
Shanmee Yue
- Aaliyah Jones
Jill Lam
Bryana McBride
Vincent Samuel

Foreign Tax Compliance
Sofia Nekmal
- vacant-

Leave of Absences
Angela Dizon

Payroll Taxes
Anne Sato

Consolidated Billing
Denise Scott
Maria Urbizagastegui

Postdoc Billed Direct/Imputed Income
Katie Lai Nei Chung

Reconciliations/ Adjustments
Sherryl Brinkley

Payroll System
- Release coordination
- System and production maintenance
- Mass Pay Actions, including Retro Pay
- Merit and range adjustments
- PPS access and security
- PPS ad-hoc reports
- Page Center access and inquiries
- Daily System checkout

Timekeeping System
- Access
- Respond to Service Now tickets
- Trouble shoot system issues
- System configuration
- Change Request Management
- Upgrades and releases
- Testing and validation
- Approval reminder notifications
- System approval sign off

Projects
- UCPATH
- Retrofit Caltime

Pay Production & Foreign Tax Compliance
- Customer Service Window Service
- Rush check processing
- Separation processing
- Overpayment processing
- Garnishment processing
- GLACIER documentation
- Foreign tax payments
- Campus payroll training (OPTRS, etc.)
- Multiple location appointments
- Death case payments
- CHOS
- ACH/Bank Updates
- Debit card setup
- Damage payments
- Settlements

Benefits & Accounting
- Payroll taxes, foreign tax, and tax form processing (including out of state)
- Consolidated billing
- Benefits accounting
- Postdoc billing direct and imputed income for foreign students
- Benefits customer service questions
- Journal adjustments
- Inter-campus transfers
- Vendor Payments (i.e. Credit union, union dues)
- Over 120 PET
- Billing journals
- Check reissuance
- Deduction and retirement adjustments
- Prepaid benefits (HLOA)
- Imputed Income

Last updated: July 2017
University of California, Berkeley

BFS Business Systems

Team 1 – GL, AP, Security
Richard Burge
Chanden Deep
Barbara Scullion
Matt White

- General ledger module
- Accounts payable module
- UCOP reporting
- Batch interfaces – vouchers
- Month end close coordination
- BearBuy interface to AP/PO
- Chartfields
- Supplier interfaces
- Combo edit maintenance
- System Access Review
- Batch interfaces – journals
- BFS security
- HCM interface
- SARA request system
- BIBS module

Team 2 – Grants, AR, Billing
Anoop Hirdani
Gopi Margam
Deanna Sailor
Neeren Sharma
Fenny Teng

- Grants, contracts, projects and
  commitment control modules
- Phoebe interface
- CBR processing
- AR, billing, and eBill modules
- PP Payroll Suspense Clearing
- Billing interfaces
- Invoice formats
- Aging and dunning processes
- Billing and AR month end close
- New billing and AR bus.unit setup

- Campus application integrations
- System implementations, upgrades
- Maintenance patching
- Business process improvement and mapping
- Requirements gathering & modifications
- Unit and regression testing
- Query writing
- System documentation
- Special projects

Tracy Okamura
Director

Last updated: January 2019