University of California, Berkeley
Controller’s Office
September 2015

Rosemarie Rae
Associate Vice Chancellor
& Chief Financial Officer

Delphine Regalia
Assistant Vice Chancellor and Controller

Financial Operations
- Accounts Payable
- Accounts Receivable
- Cash Handling & Loan Programs
  Joyce Sturm

Contracts & Grants Accounting
Youssef Kubis

Financial Accounting & Controls
Lisa VanderFin

Payroll
Crystal Parkinson
Debby Haskell
Jerri Rausse

BFS Business Systems
Tracy Okamura

Training & Communications
Rob Cannon
Contracts & Grants Accounting
March 2016

Accounts Receivable
- Szeming (Tina) Yang
- Wendy Yokes (temp)
- Nancy Yim (Vacant)

LOC Invoicing & Draw Down
- Barbara Raghe

Accounting, Reporting, & Compliance
- Mauricio Sosa
- Juri Firth
- Yohei Azuma
- Todd Vizenor

Accounting Manager
Elizabeth Chavez

Contracts & Grants
Julio Rodriguez

Contracts & Grants
Lynne Coulson

Contracts & Grants
Reynaldo del Rosario

Contracts & Grants
Esther Chang

- Check Deposits and Cash Application
- Reconciliation and Aging
- Accounts Receivable Summaries to Departments
- Statement of Accounts to Vendors
- IRR Monitoring and Collection
- Research Requests and Respond to Inquiries
- Year-End Financial Reporting - Bad Debt Review
- Review and Monitor Suspense and Credit Balances
- Review Action Item Report
- Update Accounts Receivable Policies and Procedures

- Invoicing, LOC Drawdowns, Post Invoices to Website
- Online invoicing for PayWeb, WAWF, VIPERS, STSI, and CIEMENSS
- CGA Help Desk
- Footprint Tickets

- Financial Reporting & Data Analysis
- Deficit Clearing & Fund Inactivation
- Intercampus Reporting
- Fiscal Close
- Membership & Caltrans Overhead Distributions
- Review and Monitor GAE, Insurance Assessment
- CIEE Management Fee Distribution
- Calculate STIP Income and Submit Refund to DHHS
- Indirect Cost Reconciliation and Fiscal Closing Process
- Special Projects
- Post Award Compliance Monitoring
- Late Payroll Cost Transfer Review
- External and Internal Audit Coordination
- Effort Reporting System

- Award Set-Up and Budget Appropriation
- Financial Reporting and Analysis
- Award Modifications
- Intercampus Requests for Reimbursement
- Regulators’ Compliance
- Cost Sharing Review and Reporting
- Award Closeouts
- Departments & Sponsors Advisory and Issue Resolution
- Training and Communications
- Service Delivery
- Inactivating and Reactivating Funds
- Indirect Cost Exception/Error
- Review and Update CGA Procedures and Manuals
Interim Director, Berkeley Financial System
Tracy Okamura

Business Systems Analyst
Richard Burge
Florence Hendrix
Anoop Hirdani
Gopi Margam
Deanna Sailor
Barbara Scullion
Fenny Teng
-vacant-

• Analyst support for BFS
  o GL
  o Accounts Payable
  o Commitment Control
  o Suppliers
  o Chartfields
  o Combo Edits
  o Workflow
  o Batch interfaces – journal
  o Batch interfaces – voucher
  o HCM Interface
  o Accounts Receivable
  o Billing
  o eBill
  o Contracts
  o Grants
  o Project Costing

• PI Portfolio
• Travel & Entertainment replacement project
• Analyst support for BearBuy AP
• UCOP reporting
• SARA application
• BFS Security Maintenance
• Identity Management reports
• Campus Application integrations
• System implementations, upgrades
• Maintenance patching
• Business process mapping
• Modification requests
• Requirements gathering
• Unit and regression testing
• Query writing
• System documentation
• Special Projects