University of California, Berkeley
Controller’s Office
March 2018

Rosemarie Rae
Associate Vice Chancellor & Chief Financial Officer

Delphine Regalia
Assistant Vice Chancellor and Controller

Financial Operations
- Accounts Payable
- Accounts Receivable
- Cash Handling & Loan Programs
  Joyce Sturm

Contracts & Grants Accounting
  Elizabeth Chavez

Financial Accounting & Controls
  Lisa Vanderfin

Payroll
  Crystal Parkinson
  Debby Haskell
  Jerri Rausse

BFS Business Systems
  Tracy Okamura

Training & Communications
  Rob Cannon
Payroll System
- Release coordination
- System and production maintenance
- Mass Pay Actions, including Retro Pay
- Merit and range adjustments
- PPS access and security
- PPS ad-hoc reports
- Page Center access and inquiries
- Daily System checkout

Timekeeping System
- Access
- Respond to Service Now tickets
- Trouble shoot system issues
- System configuration
- Change Request Management
- Upgrades and releases
- Testing and validation
- Approval reminder notifications
- System approval sign off

Projects
- UC/PATH
- Retrofit Caltime

Pay Production & Foreign Tax Compliance
- Customer Service Window Service
- Rush check processing
- Separation processing
- Overpayment processing
- Garnishment processing
- GLACIER documentation
- Foreign tax payments
- Campus payroll training (OPFRS, etc.)
- Multiple location appointments
- Death case payments
- CHOS
- ACH/Bank Updates
- Debit card setup
- Damage payments
- Settlements

Benefits & Accounting
- Payroll taxes, foreign tax, and tax form processing (including out of state)
- Consolidated billing
- Benefits accounting
- Postdoc billing direct and imputed income for foreign students
- Benefits customer service questions
- Journal adjustments
- Inter-campus transfers
- Vendor Payments (i.e. Credit union, union dues)
- Over 120 PET
- Billing journals
- Check reissuance
- Deduction and retirement adjustments
- Prepaid benefits (HLOA)
- Imputed Income
University of California, Berkeley

BFS Business Systems

Interim Director, Berkeley Financial System
Tracy Okamura

General Ledger & Budget Analyst
Richard Burge

- General ledger module
- UCOP reporting
- Month end close coordination
- Chartfields
- Combo edit maintenance
- Batch interfaces – journals
- HCM interface
- BIBS module

Accounts Payable, Identity Management Analyst & Security
Barbara Scullion
Matt White

- Accounts payable module
- Batch interfaces – vouchers
- BearBuy interface to AP/PO
- Supplier maintenance & interfaces
- Identity Management reporting
- BFS security
- Sara request system

Grants Analyst
Anoop Hirdani
Deanna Sailor
Fenny Teng

- Grants, contracts, projects and commitment control modules
- COEUS interface
- CBR processing
- Payroll suspense clearing

Accounts Receivable and Billing Analyst
Gopi Margam

- AR, billing, and eBill modules
- Billing interfaces
- Invoice formats
- Aging and dunning processes
- Billing and AR month end close
- New billing and AR bus. unit setup

Campus application integrations
System implementations, upgrades
Maintenance patching
Business process improvement and mapping
Modification requests
Requirements gathering
Unit and regression testing
Query writing
System documentation
Special projects

Last updated: January 2018