University of California, Berkeley
Controller’s Office
September 2015
Contracts & Grants Accounting
March 2016

- Award set-up and budget appropriation
- Financial reporting and analysis
- Award modifications
- Intercampus requests for reimbursement
- Regulators’ compliance
- Cost sharing review and reporting
- Award closeouts
- Departments and sponsors advisory and issue resolution
- Training and communications
- Service delivery
- Inactivating and reactivating funds
- Indirect cost exception/error
- Review and update CGA procedures and manuals
University of California, Berkeley

BFS Business Systems
March 2016

Interim Director, Berkeley
Financial System
Tracy Okamura

General Ledger Analyst
Richard Burge
- General ledger module
- UCOP reporting
- Month end close coordination
- Chartfields
- Combo edit maintenance
- Batch interfaces – journals
- HCM interface

Accounts Payable and Identity Management Analyst
Barbara Scullion
- Accounts payable module
- Batch interfaces – vouchers
- BearBuy interface to AP/PO
- Supplier maintenance & interfaces
- Identity Management reporting

Grants Analyst
Anoop Hirdani
Rajesh Koppanathi
Deanna Sailor
Fenny Teng
- Grants, contracts, projects and commitment control modules
- COEUS interface
- CBR processing
- Payroll suspense clearing

Accounts Receivable and Billing Analyst
Gopi Margam
- Accounts receivable, billing, and eBill modules
- Billing interfaces
- Invoice formats
- Aging and dunning processes
- Billing and AR month end close
- New billing and AR business unit setup

Security
Byranne Alan
Florence Hendrix
- BFS security
- Sara request system

Campus application integrations
System implementations, upgrades
Maintenance patching
Business process improvement and mapping
Modification requests
Requirements gathering
Unit and regression testing
Query writing
System documentation
Special projects