University of California, Berkeley
Financial Accounting and Controls

Financial Accounting
Natalie Garkusha

Plant Accounting and Reconciliation
Sandra Carnero
- James Cooney
- Hossai Necko
- Joseph Wong
- Victoria Wu

Accounting and Reporting
Sonali Wickramasinghe
- Mario Estrella
- Janet Hui
- Kay Patterson
- Leo Shevyakov

Accounting and Reconciliation
Ariana Lightner
- Wendy Lam
- Tammee Tan
- vacant

Analysis and Projects
Natalia Lau

- Journal entry processing (including bank fees, all plant funds-related, depreciation)
- Account analysis & reconciliation (including cash, capital assets)
- Chart of account maintenance-plant
- CAAN maintenance
- Debt financing draws
- IRS declarations for external financing
- State capital appropriation claims
- Year-end financial reporting & schedules
- Financial statement external audit support
- Campus support (gao@berkeley.edu & plantaccounting@berkeley.edu)

- Journal entry processing (including Intercampus, ITOF)
- Account analysis & reconciliation (including intercampus, revenue/expense variation analysis)
- Chart of account maintenance-agency, current, loan)
- Allocations (AFC, IDC on non C&G funds, STIP)
- Billing (LBNL, International House, HHMI)
- Mapping to UCOP COA
- Special state appropriation claims
- Year-end financial reporting & schedules
- Financial statement external audit support
- Campus support (financialcontrol@berkeley.edu & itof@berkeley.edu)
- Monthly & fiscal close coordination
- Financial statement preparation

- Journal entry processing
- Account analysis & reconciliation (including payroll, loan, clearing accounts)
- UC Path project (certain GL-related business processes & interface)
- Vacation assessment calculation & analysis
- UC Path reimbursement requests
- Unrelated business income tax

- External audits reporting
- Financial accounting analysis of 3rd party capital or complex transactions
- Financial controls
- DFL controls monitoring
- Related organization & component unit analysis
- Systems testing coordination
- Central deptid analysis & monitoring
- Division certification & management rep coordination
- OP Financial Reporting/COA project
- Financial statement external audit support
University of California, Berkeley
Payroll Office

Delphine Regalia
Assistant Vice Chancellor and Controller

Payroll System
- Release coordination
- System and production maintenance
- Mass Pay Actions, including Retro Pay
- Merit and range adjustments
- PPS access and security
- PPS ad-hoc reports
- Page Center access and inquiries
- Daily System checkout

Timekeeping System
- Access
- Respond to Service Now tickets
- Trouble shoot system issues
- System configuration
- Change Request Management
- Upgrades and releases
- Testing and validation
- Approval reminder notifications
- System approval sign off

Projects
- UCPATH
- Retrofit Caltime

Pay Production & Foreign Tax Compliance
- Customer Service Window Service
- Rush check processing
- Separation processing
- Overpayment processing
- Garnishment processing
- GLACIER documentation
- Foreign tax payments
- Campus payroll training (OPTRS, etc.)
- Multiple location appointments
- Death case payments
- CHOS
- ACH/Bank Updates
- Debit card setup
- Damage payments
- Settlements

Benefits & Accounting
- Payroll taxes, foreign tax, and tax form processing (including out of state)
- Consolidated billing
- Benefits accounting
- Payroll tax payments
- Postdoc billing direct and imputed income for foreign students
- Benefits customer service questions
- Journal adjustments
- Inter-campus transfers
- Vendor Payments (i.e. Credit union, union dues)
- Over 120 PET
- Billing journals
- Check reissuance
- Deduction and retirement adjustments
- Prepaid benefits (HLOA)
- Imputed Income

Last updated: July 2017