Journal entry processing (including bank fees, all plant funds-related, depreciation)
- Account analysis & reconciliation (including cash, capital assets)
- Chart of account maintenance
- CAAN maintenance
- Debt financing draws
- IRS declarations for external financing
- State capital appropriation claims
- Year-end financial reporting & schedules
- Financial statement external audit support
- Campus support (gao@berkeley.edu & plantaccounting@berkeley.edu)

Journal entry processing (including Intercampus, ITOF)
- Account analysis & reconciliation (including intercampus, revenue/expense variation analysis)
- Chart of account maintenance-plant
- Allocations (AFC, IDC on non C&G funds, STIP)
- Billing (LBNL, International House, HHMI)
- Mapping to UCOP COA
- Special state appropriation claims
- Year-end financial reporting & schedules
- Financial statement external audit support
- Campus support (financialcontrol@berkeley.edu & itof@berkeley.edu)
- Monthly & fiscal close coordination
- Financial statement preparation

Journal entry processing
- Account analysis & reconciliation (including payroll, loan, clearing accounts)
- UC Path project (certain GL-related business processes & interface)
- Vacation assessment calculation & analysis
- UC Path reimbursement requests
- Unrelated business income tax

External audits reporting
- Financial accounting analysis of 3rd party capital or complex transactions
- Financial controls
- DFL controls monitoring
- Related organization & component unit analysis
- Systems testing coordination
- Central deptid analysis & monitoring
- Division certification & management rep coordination
- OP Financial Reporting/COA project
- Financial statement external audit support
University of California, Berkeley

BFS Business Systems

Tracy Okamura
Director

General Ledger & Budget Analyst
Richard Burge
- vacant -

Accounts Payable, Identity Management Analyst & Security
Barbara Scullion
Matt White

Grants Analyst
Anoop Hirdani
Deanna Sailor
Fenny Teng

Accounts Payable, Identity Management Analyst & Security
Barbara Scullion
Matt White

Accounts Payable & Billing Analyst
Gopi Margam

- General ledger module
- UCOP reporting
- Month end close coordination
- Chartfields
- Combo edit maintenance
- Batch interfaces – journals
- HCM interface
- BIBS module

- Accounts payable module
- Batch interfaces – vouchers
- BearBuy interface to AP/PO
- Supplier maintenance & interfaces
- Identity Management reporting
- BFS security
- Sara request system

- Grants, contracts, projects and commitment control modules
- COEUS interface
- CBR processing
- Payroll suspense clearing

- AR, billing, and eBill modules
- Billing interfaces
- Invoice formats
- Aging and dunning processes
- Billing and AR month end close
- New billing and AR bus. unit setup

- Campus application integrations
- System implementations, upgrades
- Maintenance patching
- Business process improvement and mapping
- Modification requests
- Requirements gathering
- Unit and regression testing
- Query writing
- System documentation
- Special projects

Last updated: July 2018