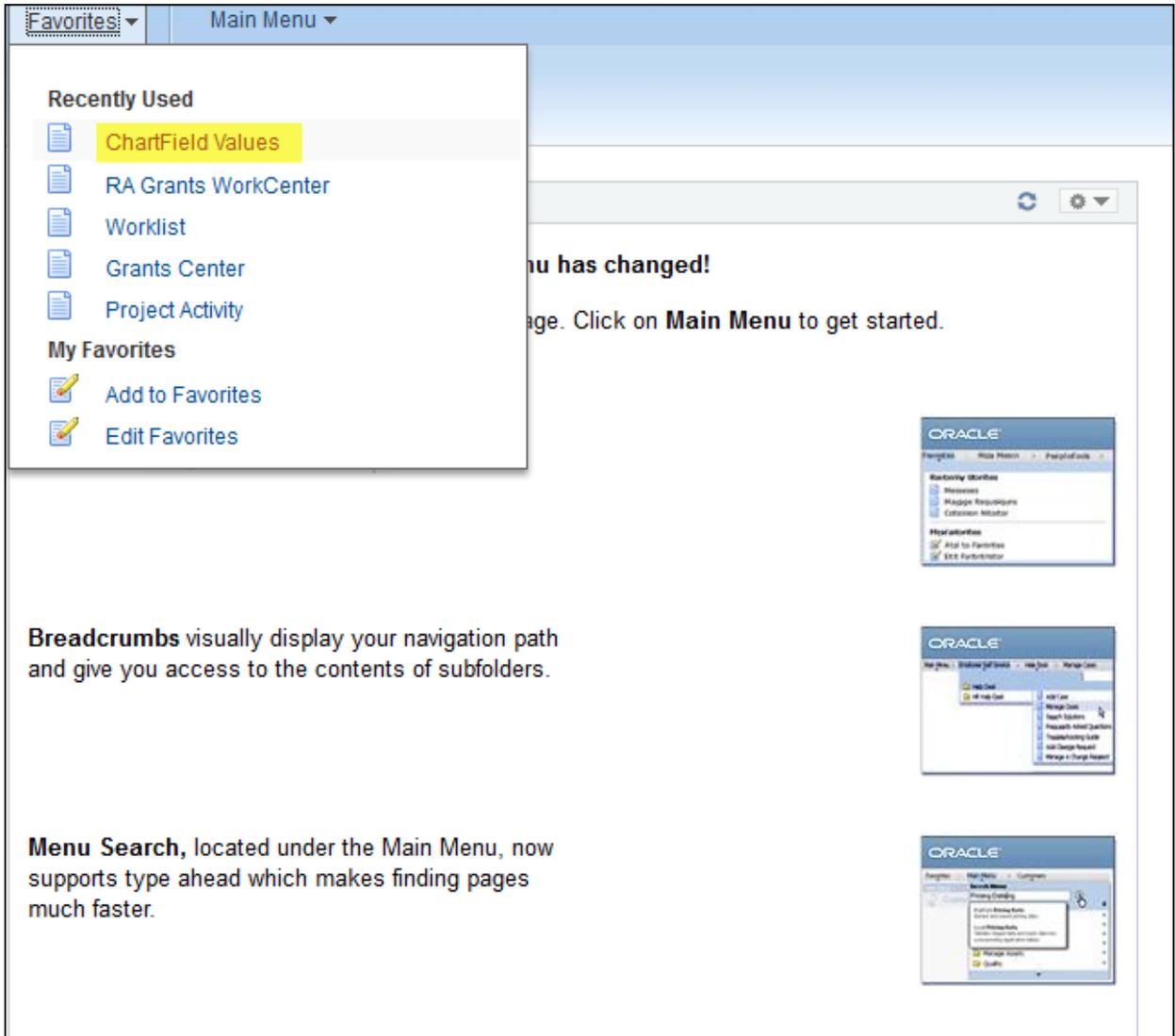


HOW TO LOOK UP A C&G FUND NUMBER

1. Go to ChartField Values (in this case it is a “favorite”, otherwise go to Main Menu/Set Up Financials/Supply Chain/Common Definitions/Design Chartfields/Define Values/ChartField Values)



The screenshot shows the Oracle EBS Favorites menu. The 'Main Menu' dropdown is open, displaying a list of 'Recently Used' items and 'My Favorites'. The 'Recently Used' list includes 'ChartField Values' (highlighted in yellow), 'RA Grants WorkCenter', 'Worklist', 'Grants Center', and 'Project Activity'. The 'My Favorites' section includes 'Add to Favorites' and 'Edit Favorites'.

Breadcrumbs visually display your navigation path and give you access to the contents of subfolders.

Menu Search, located under the Main Menu, now supports type ahead which makes finding pages much faster.

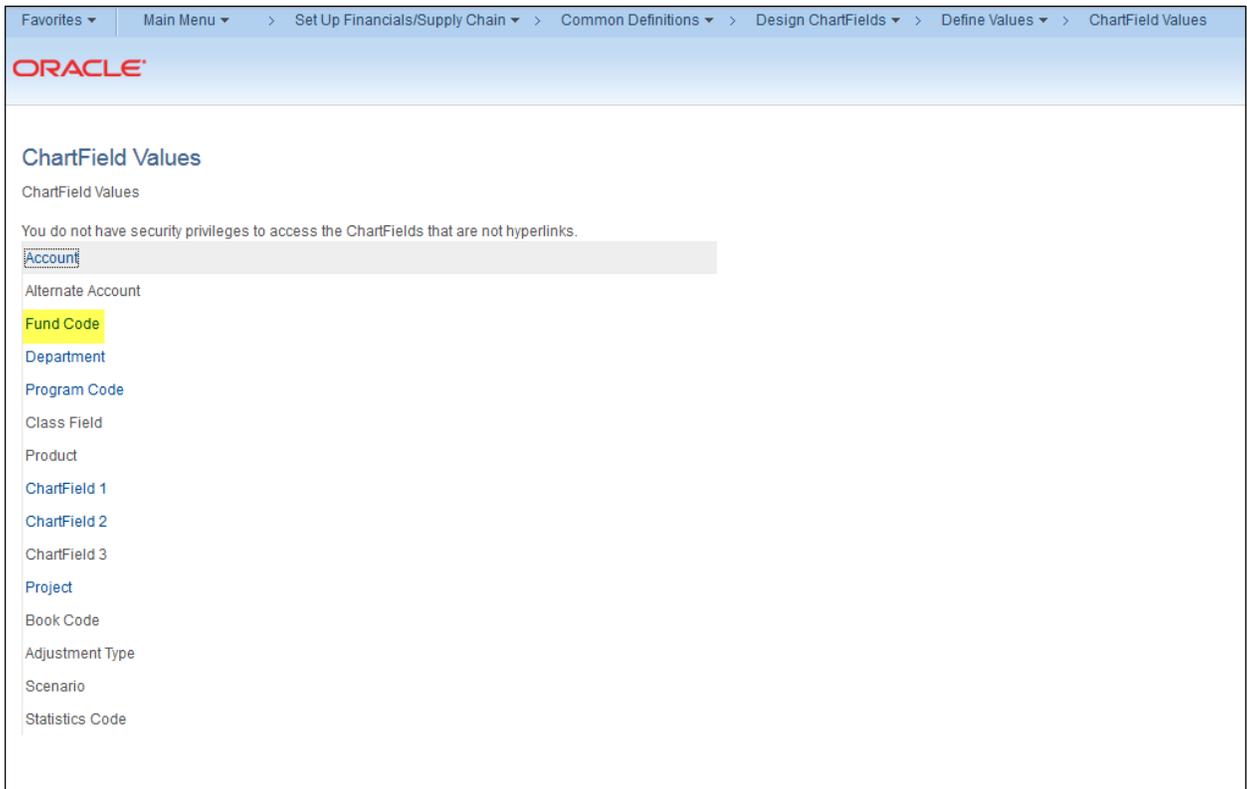


Three small screenshots illustrate navigation paths in Oracle EBS:

- The first screenshot shows the 'Main Menu' dropdown with 'Set Up Financials' selected, leading to a 'Financials' page with a 'Financials' breadcrumb.
- The second screenshot shows the 'Main Menu' dropdown with 'Set Up Financials' selected, leading to a 'Financials' page with a 'Financials' breadcrumb.
- The third screenshot shows the 'Main Menu' dropdown with 'Set Up Financials' selected, leading to a 'Financials' page with a 'Financials' breadcrumb.

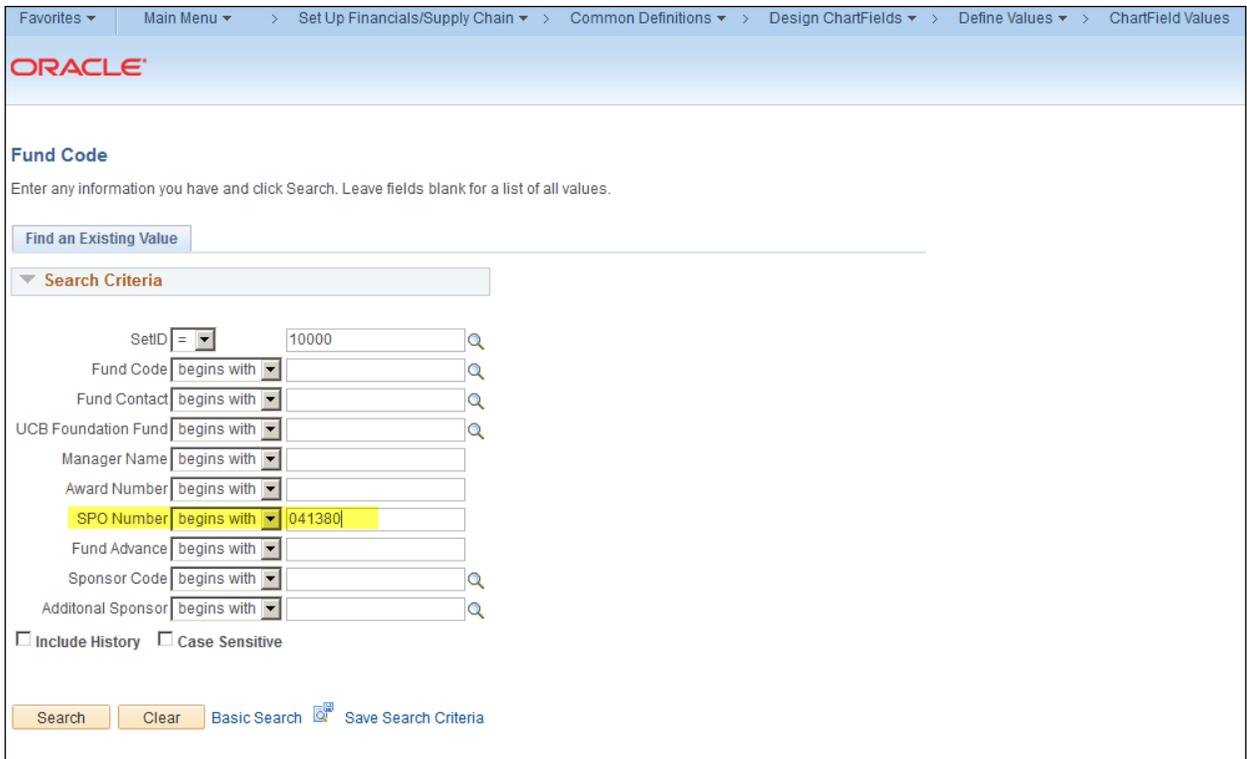
HOW TO LOOK UP A C&G FUND NUMBER

2. Select Fund Code



The screenshot shows the Oracle 'ChartField Values' page. The breadcrumb trail is: Favorites > Main Menu > Set Up Financials/Supply Chain > Common Definitions > Design ChartFields > Define Values > ChartField Values. The page title is 'ChartField Values'. Below the title, there is a message: 'You do not have security privileges to access the ChartFields that are not hyperlinks.' A list of chartfield categories is displayed, with 'Account' highlighted in a grey bar. Other categories include: Alternate Account, Fund Code (highlighted in yellow), Department, Program Code, Class Field, Product, ChartField 1, ChartField 2, ChartField 3, Project, Book Code, Adjustment Type, Scenario, and Statistics Code.

3. Search with the SPO Number (i.e., UC Berkeley's "Award" or "Contract" number)



The screenshot shows the Oracle 'Fund Code' search page. The breadcrumb trail is: Favorites > Main Menu > Set Up Financials/Supply Chain > Common Definitions > Design ChartFields > Define Values > ChartField Values. The page title is 'Fund Code'. Below the title, there is a message: 'Enter any information you have and click Search. Leave fields blank for a list of all values.' A button labeled 'Find an Existing Value' is present. Below it, a 'Search Criteria' section is expanded, showing a list of search fields with dropdown menus and input boxes. The 'SPO Number' field is highlighted in yellow and contains the value '041380'. Other fields include: SetID (dropdown set to '=', input '10000'), Fund Code (dropdown 'begins with'), Fund Contact (dropdown 'begins with'), UCB Foundation Fund (dropdown 'begins with'), Manager Name (dropdown 'begins with'), Award Number (dropdown 'begins with'), Fund Advance (dropdown 'begins with'), Sponsor Code (dropdown 'begins with'), and Additional Sponsor (dropdown 'begins with'). At the bottom, there are checkboxes for 'Include History' and 'Case Sensitive', and buttons for 'Search', 'Clear', 'Basic Search', and 'Save Search Criteria'.

HOW TO LOOK UP A C&G FUND NUMBER

4. Under the Fund Definition tab you can see the fund number

Favorites ▾ Main Menu ▾ > Set Up Financials/Supply Chain ▾ > Common Definitions ▾ > Design ChartFields ▾ > Define Values ▾ > ChartField Values

ORACLE

Fund Definition | UC Fund Attributes | OP CAFP Attributes | Award Info | C&G Attributes | Invoicing | Reporting | Budget |

Fund Code

SetID 10000 Fund Code 89473

Effective Date Personalize | Find | View All | First 1 of 1 Last

Effective Date	Status	Description	Short Description	Budgetary Only	Attributes	Long Description
09/12/2016	Active	SRC Sem-2017059-Liu,Tsu-07/19		<input type="checkbox"/>	Attributes	Long Description

Save Return to Search Notify Update/Display Include History

[Fund Definition](#) | [UC Fund Attributes](#) | [OP CAFP Attributes](#) | [Award Info](#) | [C&G Attributes](#) | [Invoicing](#) | [Reporting](#) | [Budget](#) | [Faculty Alias](#) | [Dist COA](#)