Requesting An Update to the PC Mapping Table

If a user attempts to validate a chartstring with a Fund or Project that is not included in the Project Costing mapping table, BFS generates the following error message:

*There is no PC entry in the PC Mapping Table. To correct the error, either change the COA string or contact the RA to set up the appropriate PC entry in the PC Mapping table.*

To clear this error, the user needs to change the chartstring or contact the RA (Research Administrator) and request a new chartstring combination for the Project Costing Mapping Table.

**Procedures for Contacting the RA**

To request a new chartstring combination for the PC Mapping Table, please follow these steps:

1. Contact the RA to confirm that you are using a correct chartstring.

2. To find the name of the RA, navigate to Grants > Awards > Award Profile. (Note: this is an Inquiry page assigned to all BFS users)
4 - The RA is listed as the “Post Award Administrator”.

5 - If the RA determines that the chartstring combination is appropriate, they will load a budget and get the COA mapped to the PC Mapping table.

6 - Once the value is mapped, the user may proceed with their entry.