Accounts Receivable
Nicole Delhomme

Student AR
Deborah Clark
Javonne Byrd
Isaac Ojikutu

Non-Student BFS:AR
Kwan Kim

Student Institutional Loans
Miriam Hudson

Cash Handling
Melissa Cunningham
Calvin Huynh
- vacant -

Credit Card Coordination
Timi Adegbite

Reconciliation and Data Analysis
Hui Xie

System Administration
Pam Creason
Adrian Ramos

- Student & delegate inquiry support via Salesforce tickets and email, CSC liaison
- Campus Solutions error report reviews, resolution & escalation to system administrators
- Student account bad debt recovery (collection outreach, payment agreement creation & monitoring, collection agency & FTB file submissions, bankruptcy claims)
- Third-party sponsored student program administration
- Campus business unit and customer training, billing and AR support
- BFS:AR account administration (customer & contact creation, product code creation, write-offs)
- Bad debt recovery for non-student accounts (aging production & review, collection outreach, collection agency assignment)
- Bankruptcy review & claims submission
- Incoming ACH/Wire log review
- BFS:AR use case admin, system testing, eBill / ACH integration
- Student institutional loan issuance (loan document production, disbursement creation, receivables creation, document retention)
- Loan servicer relationship / new institutional loan program setup
- Perkins/HPSL/Institutional Loan administration, counseling and collections
- Customer support (CSC liaison, escalated inquiries, communication, web text)
- Campus bank deposit coordination and processing
- Incoming ACH/Wire claiming
- AR payment posting (student and non-student)
- Petty cash / research subject pay card coordination
- Merchant coordination (account set-up, business process consultation, advise departments regarding credit card acceptance policy)
- Campus PCI compliance
- Review and clear balance sheet reconciliations
- Journal entries
- Unit performance metrics
- Special projects
- Campus Solutions system configuration (tuition calculation, item type creation & maintenance)
- Student transaction quality assurance (charge & payment file monitoring, reports, SME testing, account maintenance, payment application)
- Campus user support (marketing, education, account inquiries, user training)
- Campus Solutions BSA liaison, use case administration, system testing, and BFS integration testing
University of California, Berkeley
Financial Accounting and Controls

Natalie Garkusha
Director

Plant Accounting and Analysis
Sandra Carnero
   James Cooney
   Hessai Necko
   Tammee Tan
   Christian Tom

Reporting and Analysis
Sonali Wickramasinghe
   Chris Tokarski
   Janet Hui
   Leo Shevyakov
   Bhavya Rengachary

Reconciliation and Analysis
Ariana Lightner
   Dora Chen
   Eric Zhou
   Jose Luis Ibarra-Gutierrez

Internal Controls, Compliance, and Reconciliation
Yohei Azuma
   Amanda Cai
   Mario Estrella
   Jenny Huynh

- Journal entry processing (including bank fees, all plant funds-related, depreciation)
- Account analysis and reconciliation (including cash, capital assets)
- Chart of account maintenance-plant
- CAAN maintenance
- Debt financing draws
- IRS declarations for external financing
- State capital appropriation claims
- Year-end financial reporting and schedules
- Financial statement external audit support
- Financial accounting analysis of third party capital transactions
- Campus support (plantaccounting@berkeley.edu)

- Account analysis and reconciliation (including revenue/expense variation analysis)
- Chart of account maintenance-agency, current, loan
- Allocations (AFC, IDC on non C&G funds, STIP)
- Billing (LBNL, International House, HHMI)
- Mapping to UCOP COA
- Special state appropriation claims
- Financial statement preparation
- Monthly and fiscal close coordination
- Year-end financial reporting and schedules
- Financial statement external audit support
- Campus support (gao@berkeley.edu)

- Account analysis and reconciliation (including payroll, loan, clearing accounts)
- UC Path project (certain GL-related business processes and interface)
- Central dept id analysis and monitoring
- Related organization and component unit analysis
- Financial accounting analysis of complex transactions (other than capital transactions)
- Campus support (controllers_ucpath@berkeley.edu)

- Journal entry processing (including Intercampus, ITOF)
- Account analysis and reconciliation (including receivables, payables, intercampus, etc.)
- External audits reporting
- DFL/SAR controls monitoring
- Division certification and management rep coordination
- Unrelated business income tax and other tax related issues
- Financial statement external audit support and coordination
- Campus support (financialcontrol@berkeley.edu and itof@berkeley.edu)

Last updated: Jun 2023