

**THIS CALENDAR IS FOR CENTRAL USE ONLY**  
**PPS Deadlines**  
**January - March 2019**  
**Campus Shared Service clients should refer to CSS deadlines**

CYCLE	PAY CYCLE END DATE	HCM FINAL TO SET UP ROSTER FOR BEGINNING OF CYCLE	TIME/LEAVE ROSTERS AVAILABLE	CALTIME TIMEKEEPER SIGN OFF	AYSO FINAL DEADLINE	HCM FINAL UPDATE FOR PAY POSITIVE TIME EMPLOYEES (For Manual Pay)	HCM FINAL UPDATE FOR PAY EXCEPTION TIME EMPLOYEES	OPTRS FINAL DEADLINE	CHECK DATE	PPP5302 LEDGER MONTH
B2	01/12/19	01/08/19	01/10/19	01/15/19	01/15/19 (3PM)	01/15/19	N/A	01/16/19	01/23/19	<b>JANUARY</b>
MO	01/31/19	01/15/19	01/17/19	02/15/19	01/24/19 (3PM)	01/24/19	01/25/19	01/25/19	02/01/19	
B1	01/26/19	01/22/19	01/24/19	01/30/19	01/30/19 (3PM)	01/30/19	N/A	01/31/19	02/06/19	
B2	02/09/19	02/05/19	02/07/19	02/12/19	02/12/19 (3PM)	02/12/19	N/A	02/13/19	02/20/19	<b>FEBRUARY</b>
MO	02/28/19	02/12/19	02/14/19	3/7/2019**	02/21/19 (3PM)	02/21/19	02/22/19	02/22/19	03/01/19	
B1	02/23/19	02/19/19	02/21/19	02/27/19	02/27/19 (3PM)	02/27/19	N/A	02/28/19	03/06/19	
B2	03/09/19	03/05/19	03/07/19	03/13/19	03/13/19 (3PM)	03/13/19	N/A	03/14/19	03/20/19	<b>MARCH</b>
<b>EXPECTED BERKELEY TRANSITION TO UCPath</b> Payroll processing and check production will be handled by UCPath, beginning March 1 (Check Date April 1) for Monthly and March 10th (Check Date April 3) for Biweekly employees. All Payroll deadlines below are available to process expense transfers only in PPS for pre-UCPath payroll entries (includes transactions for pay periods ending 03/09/19 and prior)										
MO	03/31/19	N/A	N/A	TBD	N/A	N/A	N/A	03/25/19	N/A	
B1	03/23/19	N/A	N/A	TBD	N/A	N/A	N/A	03/27/19	N/A	
B2	04/06/19	N/A	N/A	TBD	N/A	N/A	N/A	04/11/19	N/A	<b>APRIL</b>
MO	04/30/19	N/A	N/A	TBD	N/A	N/A	N/A	04/23/19	N/A	
B1	04/20/19	N/A	N/A	TBD	N/A	N/A	N/A	04/25/19	N/A	
B2	05/04/19	N/A	N/A	TBD	N/A	N/A	N/A	05/09/19	N/A	<b>MAY</b>
MO	05/31/19	N/A	N/A	TBD	N/A	N/A	N/A	05/21/19	N/A	
B1	05/18/19	N/A	N/A	TBD	N/A	N/A	N/A	05/22/19	N/A	
B2	06/01/19	N/A	N/A	TBD	N/A	N/A	N/A	06/06/19	N/A	<b>JUNE</b>
B1	06/15/19	N/A	N/A	TBD	N/A	N/A	N/A	06/20/19	N/A	
MO	06/30/19	N/A	N/A	TBD	N/A	N/A	N/A	06/24/19	N/A	
B2	06/29/19	N/A	N/A	TBD	N/A	N/A	N/A	07/03/19	N/A	

\*\* Feb. MO cycle CalTime Timekeeper approval is a bit earlier for the conversion to UCPath