US Bank – Online Access and Real-Time Fraud Alerts for Cardholders
Fall 2021

All bluCard and Event Planner Card holders can now sign up for on-demand access to their account using US Bank's Access Online service. Doing so allows users to monitor their charges in real-time and to sign up for text or email alerts for suspicious fraudulent activity. Here's how you sign up:

Registering your account

First-time users should start by registering their account:

· In your browser, naviagate to U.S. Bank's website at https://access.usbank.com/

· From the Welcome page, click the 'Register Online' link near the bottom of the page

· In the Organization Short Name field, enter either 'UCB' for bluCards, or 'UOFCA' for Event Planner Cards

· In the Account Number field, enter the 16-digit account (card) number (no dashes or spaces)

· From the Account Expiration Date fields, select the month and year that the account (card) expires

· Click the 'Register This Account' button. This navigates you to the Licensing Agreement page

· From the Licensing Agreement page, click the 'I Accep't button at the bottom of the page. This takes you back to the 'Online Registration' page

· Follow the remainder of the instructions to enter your contact information and create your user name and Password

· Click the Continue button, this will bring you to the Access Online page, with a confirmation message that your User ID has been successfully added

Note: While registering or logging in to Access Online, if you enter invalid information or encounter an error message, you have 3 attempts to correct your information. If all 3 attempts fail, you will be locked out of self-registration or online access and will need to contact U.S. Bank Customer Service via the number on the back of your procurement card.

Signing up for Real-Time Fraud Alerts

U.S. Bank cardholders can elect to receive a real-time fraud alert via SMS text and/or email when suspicious activity has been detected on their Event Planner Card. You will be able to reply on the spot that the transaction is valid or fraudulent, ensuring fewer unnecessary declines and quick protection in the event of attempted fraud.

 To register your card:

· Log in to Access Online using the account you created above

· Go to My Personal Information > Account Alerts > Fraud Alerts to enroll

· Provide or confirm your contact information, select how you would like to receive your alerts (text/email), accept the terms and conditions, and click 'Submit'

· For text alerts, you will receive a text confirming your selection

Questions or problems with registering for an account/fraud alerts? Contact us: creditcard@berkeley.edu